

Rationale for Amendment

Currently some of the standing committees are operating with a co-chair/chair-elect structure as a means to distribute the committee workload and to provide for on-the-job training for a subsequent committee chair. Both of these approaches support a leadership transition plan for the committee and ensure the committee's duties are completed.

NACTA BYLAWS

ARTICLE III: Standing Committees, Liaisons, and NACTA Foundation Director

Proposed Bylaw Amendment to Include Chair-elect Role for Standing Committees

Section 2. All standing committees and liaisons shall report to the Executive Committee. Unless otherwise indicated or appropriate, the following policies shall pertain to all standing committees: (a) membership shall be open on a volunteer basis to all NACTA members in good standing; (b) members shall serve designated terms of three years and there is no limit on the number of terms served; (c) vacant chair positions shall be appointed by the President with approval from the Executive Committee; (d) chairs shall serve no more than two consecutive two year terms, the first term as the chair-elect and the second term as the chair; (e) written guidelines and procedures regarding committee conduct and operations are to be maintained and a current version provided to the Executive Committee via a copy sent to the Secretary/Treasurer; (f) a committee meeting is to be held at the annual conference; (g) the official membership roster is to be updated at the conclusion of the annual conference and forwarded to the Executive Committee via a copy sent to the Secretary/Treasurer; (h) members not actively involved in committee activities shall be dropped from the roster; and (i) annual reports summarizing committee activities shall be provided to the Executive Committee via a copy sent to the Secretary/Treasurer at least two weeks prior to the annual conference. Committee chairs are expected to attend the Executive Committee meetings

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The duties of the chair and of the chair-elect should be delineated in this document for each committee.

Next Steps

Article IV of the NACTA bylaws describes the process to amend the bylaws (below).

ARTICLE IV: Amendments to the Bylaws

Proposed amendments to the Bylaws shall require the affirmative vote of two-thirds of the voting members of the Executive Committee. Any proposed amendment to the Bylaws not originating with the Executive Committee (a) must have the endorsement of at least five NACTA members; and (b) must be presented in writing to the Secretary/Treasurer at least 60 days prior to a scheduled Executive Committee meeting. Proposed changes to the Bylaws will be posted to the NACTA website within 30 days of the vote. Members will be invited to provide comments to the Secretary/Treasurer, who will forward all comments to the Executive Committee prior to the vote.

At the December 18, 2018 online Executive Committee meeting the amendment was proposed and approved by a two-thirds vote from voting members of Executive Committee.

The proposed change will now be posted to the NACTA website for 30 days and an announcement about the proposed change will be in the December e-newsletter.

As a NACTA member please provide any comments to the Secretary/Treasurer by January 25, 2019. The Secretary/Treasurer will forward all comments to the Executive Committee prior to the February 12, 2019 online Executive Committee meeting where the comments will be considered and the amendment will be voted on.